

Curriculum Vitae



Stelios A. Matsis

Address ◦ Kipridos 4, 3110, Ekali, Limassol

t ◦ 99531682 | e ◦ matsis.st@gmail.com | f ◦ in ◦ Stelios A. Matsis | i ◦ stelios.matsis

Date of birth ◦ 23rd of August 1982

A highly motivated professional who is passionate about making a positive impact through work – life integration. A team player with an agile mindset and a “doer” philosophy, always eager to connect parts and make things happen>

A lifelong learning ambassador who believes in dreaming big, starting small, and acting fast.

Professional Experience

02/10/2019 - today

HR Professional @ Human Resource Services - Cyprus University of Technology

As a project team leader, I am responsible for managing some of the core operational functions of the Human Resources Service, including recruitment, training and development, and digital HR. These functions are aligned with the strategic priorities of the Cyprus University of Technology.

In order to improve decision-making and enhance digital transformation, I have developed and implemented strategic projects that optimize people management and promote a culture of continuous improvement and efficiency in the workplace. Some of the key features of these projects include induction, on-boarding, career paths, well-being, infrastructure, synergies, connecting parts, knowledge hub, lessons learned, subject matter experts, digital transformation, design thinking, project management, and customer experience.

12/04/2010 - 01/10/2019

Administrative Professional @ Directorate Administration & Finance - University of Cyprus

I led project teams in the development and implementation of the university's strategic master plan. As part of my responsibilities, I oversaw the Critical Strategic Projects Management Office – Strategy Management Sector. From 2010 to 2019, we successfully implemented several strategic projects, including HR & Communication, Employee Motivation Tools, Strategic Plan(s) Development, Departmental Synergies, and Connecting Parts.

Previous Professional Experience

[01/06/2007 - 01/10/2009]

Head of Finance and Administration - Youth Democratic Rally

My role was to provide strategic coordination of the organization and manage its finances. This included managing the financial support of the organization in its main areas of activity, such as local and European conferences, pan-Cypriot concerts, information days, trips, design & publication of media tools.

[01/06/2006 - 01/06/2007]

Head of Sales Department - Power Publishing House

Responsible for the sales department's overall performance and achieving sales targets.

Educational | Vocational Training

> Undergraduate Study Program

Mathematics and Statistics with minor in Economics

University of Cyprus 2002-2007

> Postgraduate Study Programs

Master in Business Administration

Cyprus International Institute of Management (CIIM) 2007-2010

Master in Continuing Education and Lifelong Learning

Open University of Cyprus (with a Distinction & a Scholarship) 2014-2018

> Professional Titles

Certified Professional in Human Resource Management

Society for Human Resource Management (SHRM) 2020

Vocational Training Instructor

Human Resource Development Authority 2018

LCCI in Public Relations

Cyprus Public Relations Institute 2011

ECDL Certificate

Cyprus Computer Society 2010

> Recent Certifications

Interaction Design - Design Thinking, User Experience, Data Visualization

Microsoft365 - SharePoint, Forms, Lists, Booking, Planner, Power Apps, Power Automations

Dale Carnegie - Leadership & Communication

Project Management – Completed Preparation for PMP certification

Miro Essentials - Whiteboard For Work

Social | Professional Skills

Agility, positive energy, sense of responsibility, continuous development of initiatives, effective knowledge management, team building, creativity, determination, focus, efficiency, #LifeLongLearning Ambassador

- President of the Board of Directors of the University of Cyprus Alumni Association [2016 - today]
- President of the Cultural Team Prima Vista [2014 - today]
- Member of the Interaction Design Foundation (IDF) [2020 - today]
- Member of the Society for the Welfare of Indigent Students of the University of Cyprus [2016 - today]

Personal | Research | Educational Interests

- Lifelong Learning ◦ Agility ◦ Strategic HR ◦ Interaction Design ◦ Communication ◦ Story Telling
- Emotional Intelligence ◦ Leadership ◦ Strategic Marketing ◦ Organizational Culture
- Marketing Neuroscience ◦ Design Thinking ◦ Motivation ◦ Digital Transformation ◦ Social Innovation
- Social Entrepreneurship ◦ Music ◦ Gastronomy ◦ Wine Tourism ◦ Quality Family Time